

Position: Marketing Internship | Spain-US Chamber of Commerce

Location: Remote Internship

Period: 6 to 18 months| Schedule: Negotiable | **This is an unpaid Internship**

About the Spain-US Chamber of Commerce:

The Spain-U.S. Chamber of Commerce in Florida is a private, not for profit organization recognized by the governments of Spain and the United States, that promotes commercial relations between Spain, the U.S and Latam.

About the position:

Some of the duties which will be performed by the candidate are as follow:

- Assist with Social Media management (Facebook, Instagram, LinkedIn and YouTube).
- Assist with the Spain-US Chambers 'of Commerce website management and update.
- Design Marketing materials.
- Manage internal projects related to data bases.
- Identify potential partners and/or clients for members of the Chamber with interests in the US Market.
- Assist with organizing events.
- Assist the Manager of Marketing on day-to-day initiatives and responsibilities.

Requirements:

- Fluent Spanish and English required.
- Strong communication and problem-solving skills.
- Enthusiastic and outgoing personality.
- This position requires the ability to provide excellent customer service and build positive customer relationships.

If interested, please contact Arantxa Jordán: ajordan@spainchamber.org

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